

January 10, 2011

«First\_Name»«Last\_Name»  
«Position»  
«Organization»  
«Address1»  
«Address\_City\_Town», «State»«Zip\_Code»

Re: FFYs 2012–15 Transportation Improvement Program Development

Dear «FIRST» «LAST»:

The Boston Region Metropolitan Planning Organization (MPO) is beginning the process of developing the federal fiscal years (FFYs) 2012–15 Transportation Improvement Program (TIP). This year the MPO is changing its approach to collecting information and to the development of the TIP in consideration of the fiscal picture regarding available federal funds for transportation. **The MPO will not be hosting Municipal TIP Input Days this year. (bold)**

This lack of available funds will limit the number of projects the MPO can reasonably expect to fund in a four-year period. In order to ~~insure~~ ensure that the projects and programs selected for funding are the most consistent with the MPO's visions and policies, the MPO will place emphasis on the Project Information Forms (PIFs) and their corresponding evaluations for project prioritization and selection.

These evaluations will be the basis for development of the FFYs 2012–15 TIP. Projects that evaluate highest and can be made ready for project advertisement in a given federal fiscal year will be developed into a staff recommendation for the FFYs 2012–15 TIP and presented to the MPO. Staff will also provide a first-tier list of projects (those projects that evaluate highly, but may not meet fiscal constraint or immediate readiness factors) for future consideration or to be programmed in the event that any project listed cannot be made ready. The staff recommendations and the list of first-tier projects will be presented and discussed in a public meeting. Municipalities will be notified in advance and will be welcome to participate.

In order to make sure the MPO is receiving accurate and timely information regarding your project(s) and to discuss any questions you may have, the MPO will host **TIP-Building Workshops on February 8, 15, and 22 and an MPO Open House on the 16<sup>th</sup> (note changes in date)**. We strongly encourage all municipalities to attend at least one of these workshops.

Please visit the MPO website at [www.bostonmpo.org/???](http://www.bostonmpo.org/???) for more information regarding these adjustments to the MPO's TIP development process.

If you have any questions, please contact Hayes Morrison at hayesm@bostonmpo.org or 617-973-7129.

Sincerely,

David J. Mohler, Chair  
Transportation Planning and Programming Committee