

Draft Memorandum for the Record Boston Region Metropolitan Planning Organization Unified Planning Work Program Committee Meeting Summary

November 3, 2022, Meeting

1:00 PM-1:30 PM, Zoom Video Conferencing Platform

Derek Krevat, Chair, representing Jamey Tesler, Secretary of Transportation and Chief Executive Officer of the Massachusetts Department of Transportation (MassDOT)

Decisions

The Boston Region Metropolitan Planning Organization's (MPO) Unified Planning Work Program (UPWP) Committee agreed to the following:

- Approve the summary of the June 30, 2022, meeting
- Approve the summary of the July 21, 2022, meeting
- Endorse Federal Fiscal Year (FFY) 2023 UPWP Adjustment One

Materials

Materials for this meeting included the following:

1. June 30, 2022, Meeting Summary
2. July 21, 2022, Meeting Summary
3. FFY 2023 UPWP Adjustment One Memo
4. FFY 2023 UPWP Adjustment One

Meeting Agenda and Summary of Discussion

1. Introductions

See page 3 for attendance.

2. Public Comments

There were none.

3. Meeting Summary of June 30, 2022, Meeting—*Approval of this summary*

A motion to approve the summary of the meeting of June 30, 2022, was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the MBTA Advisory Board (Amira Patterson). The motion carried.

4. Meeting Summary of July 21, 2022, Meeting—Approval of this summary

A motion to approve the summary of the meeting of July 21, 2022, was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the Inner Core Committee/City of Somerville (Tom Bent). The motion carried.

5. Action Item: FFY 2023 UPWP Adjustment One—Vote to Endorse Srilekha Murthy, MPO Staff

S. Murthy introduced Adjustment One by outlining the difference between an adjustment and amendment—namely, an adjustment is for minor budget changes and an amendment is required if there is an increase of 25 percent or more in a given line item. Adjustment One concerns increases to MAPC’s tasks in the UPWP.

E. Bourassa explained that the adjustments to task budgets were finalized after the final budgets for the entire set of projects in the UPWP were complete, so staff decided to wait until the next fiscal year to make the necessary adjustments.

Discussion

William Conroy (City of Boston) asked for the reasoning behind the increases in the budgets. E. Bourassa explained that the increases are due to MAPC expanding its work in relation to the MBTA Communities regulation to assist municipalities with transit-oriented development projects, as well as in other technical assistance offerings.

Vote

A vote to endorse FFY 2023 UPWP Adjustment One was made by the Regional Transportation Advisory Council (Len Diggins) and seconded by the Three Rivers Interlocal Council (Neponset Valley Chamber of Commerce/Tom O’Rourke). The motion carried.

6. Members Items

E. Bourassa highlighted the ongoing meetings of the MAPC subregional committees, at which items such as the Long-Range Transportation Plan, the Transportation Improvement Plan, and the UPWP are discussed, and encouraged members to attend.

7. Next Meeting

To be announced.

8. Adjourn

A motion to adjourn was made by MAPC (Eric Bourassa) and seconded by the Inner Core Committee (City of Somerville/Tom Bent). The motion carried.

Attendance

Members	Representatives and Alternates
Massachusetts Department of Transportation (Office of Transportation Planning)	Derek Krevat
Metropolitan Area Planning Council	Eric Bourassa
Regional Transportation Advisory Council	Lenard Diggins
At-Large City (City of Newton)	
At-Large Town (Town of Arlington)	
City of Boston (Boston Transportation Department)	William Conroy
Inner Core Committee (City of Somerville)	Tom Bent
Three Rivers Interlocal Council (Town of Norwood/Neponset Valley Chamber of Commerce)	Tom O'Rourke
Three Rivers Interlocal Council alternate (Town of Westwood)	Steve Olanoff
City of Framingham (Metrowest Regional Collaborative)	

Other Attendees	Affiliation
Amira Patterson	MBTA Advisory Board
Perry Grossman	
Maha Aslam	Livable Streets Alliance
Jon Seward	

MPO Staff/Central Transportation Planning Staff

Tegin Teich, Executive Director
 Annette Demchur, Director of Policy and Planning
 Hiral Gandhi, Director of Finance and Operations
 Jonathan Church, Manager of MPO Activities
 Srilekha Murthy, UPWP Manager
 Ethan Lapointe, TIP Manager
 Logan Casey, Administrative Coordinator
 Silva Ayvazyan, Project Accountant

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