



Agenda posted before 4:00 PM, May 11, 2023

Administration and Finance (A&F) Committee Meeting

Zoom Video Conferencing Platform: <https://us02web.zoom.us/j/86812229250>

May 18, 2023, 9:00 AM (Estimated duration: 1 hour, expected ending at 10:00 AM)

Please note: This meeting will be followed by a meeting of the Boston Region Metropolitan Planning Organization beginning at approximately 10:00 AM.

Meeting Agenda

1. **Introductions**
2. **Public Comments**
3. **Action Item: Summary of April 27, 2023, meeting:** Approval of this meeting summary (to be posted)
4. **Discussion: Operations Plan Draft Document,** Brian Kane, Chair: Continued discussion of the Operations Plan draft document including a draft maintenance schedule (posted)
5. **Discussion: Operations Plan Timeline,** Brian Kane, Chair: Discussion of the draft annual timeline, to be included as an appendix within the Operations Plan (posted)
6. **Discussion: Final Edits to Communications Norms,** Tegin Teich, Executive Director: Discussion to confirm final edits to the draft Communications Norms document (to be posted)
7. **Members' Items:** Reports and notices by A&F members, including regional concerns and local community issues
8. **Next Meeting:** To be announced

Civil Rights, nondiscrimination, and accessibility information is on page 2.

Posted materials are available via the MPO's meeting calendar webpage at ctps.org/calendar/month.

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Title VI Specialist, Boston Region MPO, 10 Park Plaza, Suite 2150, Boston, MA 02116
civilrights@ctps.org

By Telephone:

857.702.3700 (voice)

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