



# BOSTON REGION METROPOLITAN PLANNING ORGANIZATION

Gina Fiandaca, MassDOT Secretary and CEO and MPO Chair  
Tegin L. Teich, Executive Director, MPO Staff

**NOTE: If you require any accommodations in order to participate or experience technical difficulties during the meeting, please contact Betsy Harvey, MPO Staff, at [eharvey@ctps.org](mailto:eharvey@ctps.org) or 857.702.3701.**

Agenda updated at 11:30 AM, July 31, 2023

## Metropolitan Planning Organization Meeting

**August 3, 2023, 10:00 AM** (Estimated duration: 1 hour and 59 minutes, expected ending at 11:59 AM)

**Zoom Video Conferencing Platform:** <https://us02web.zoom.us/j/81482604973>

**To connect via phone, dial one of the toll-free phone numbers 877.853.5257 or 888.475.4499; follow the prompts to enter the meeting ID. The Meeting ID is 81482604973.**

## Meeting Agenda

1. **Introductions**, 5 minutes
2. **Chair's Report**, 2 minutes
3. **Executive Director's Report**, 5 minutes
4. **Public Comments**, 5 minutes
5. **Committee Chairs' Reports**, 5 minutes
6. **Regional Transportation Advisory Council Report**, 2 minutes
7. **Action Item: June 1, 2023, Meeting Minutes:** Vote to approve the June 1, 2023, meeting minutes, 5 minutes (posted)
8. **Action Item: Work Scope: Flexible Fixed-Route Bus Service**, Steven Andrews, MPO Staff: Presentation, discussion, and vote to approve the work scope to develop a methodology to estimate flexible bus route service demand in areas outside the traditional catchment area of Regional Transit Authority bus routes, 5 minutes (posted)
9. **Action Item: Federal Fiscal Year (FFY) 2023 Unified Planning Work Program (UPWP) Amendment Two**, Srilekha Murthy, MPO Staff: Presentation, discussion, and expected vote to waive the 21-day public review period and endorse the FFY 2023 UPWP Amendment Two, 10 minutes (posted)

**Civil Rights, nondiscrimination, and accessibility information is on page 3.**

- 
- 10. Action Item: FFYs 2023–27 Transportation Improvement Program (TIP) Amendment 12,\*** Ethan Lapointe, MPO Staff: Presentation, discussion, and expected vote to waive the public review period and endorse, 15 minutes (to be posted)
  - 11. Massachusetts Vehicle Census,** Liz Williams, Massachusetts Department of Transportation Office of Transportation Planning: Presentation and discussion of the public-facing dashboard containing information about local trends in vehicle ownership by type and use, 15 minutes
  - 12. Update on Certification Review Action Plan,** Tegin Teich, Executive Director: Presentation and discussion of the action plan to address corrective actions and recommendations from the [2022 federal Planning Certification Review](#), 20 minutes (to be posted)
  - 13. MPO Election Process,** Eric Bourassa, Metropolitan Area Planning Council, and Brian Kane, MBTA Advisory Board: Presentation and discussion of the upcoming annual MPO member elections, 10 minutes
  - 14. Discussion of the Annual Meeting,** Tegin Teich, Executive Director: Discussion about the November Annual Meeting, including format and content, 10 minutes
  - 15. Discussion of Hybrid Meetings,** Tegin Teich, Executive Director: Discussion of the previous hybrid meeting experience and potential future hybrid meetings, 10 minutes
  - 16. Members' Items:** Reports and notices by MPO members, including regional concerns and local community issues, 5 minutes

\*The MBTA, Cape Ann Transportation Authority (CATA), and MetroWest Regional Transit Authority (MWRTA), which are Federal Transit Administration (FTA) Section 5307(c) applicants, have consulted with the MPO and concur that the public involvement process adopted by the MPO for the development of the TIP satisfies the public hearing requirements that pertain to the development of the Program of Projects for regular Section 5307, Urbanized Area Formula Program, grant applications, including the provision for public notice and the time established for public review and comment.

---

*Meeting materials are posted on the MPO's meeting calendar webpage at [ctps.org/calendar/month](https://www.ctps.org/calendar/month).*

*Times reflect the expected duration of each item and do not constitute a schedule.*

Meeting locations are accessible to people with disabilities and are near public transportation. Upon request (preferably two weeks in advance of the meeting), every effort will be made to provide accommodations such as assistive listening devices, materials in accessible formats and in languages other than English, and interpreters in American Sign Language and other languages. Please contact MPO staff to request these services. See below for contact information.

The Boston Region Metropolitan Planning Organization (MPO) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of race, color, or national origin (including limited English proficiency), be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any program or activity that receives federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, Federal Transit Administration, or both, prohibit discrimination on the basis of age, sex, and disability. The Boston Region MPO considers these protected populations in its Title VI Programs, consistent with federal interpretation and administration. In addition, the Boston Region MPO provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with U.S. Department of Transportation policy and guidance on federal Executive Order 13166.

The Boston Region MPO also complies with the Massachusetts Public Accommodation Law, M.G.L. c 272 sections 92a, 98, 98a, which prohibits making any distinction, discrimination, or restriction in admission to, or treatment in a place of public accommodation based on race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry. Likewise, the Boston Region MPO complies with the Governor's Executive Order 526, section 4, which requires that all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background.

A complaint form and additional information can be obtained by contacting the MPO or at [http://www.bostonmpo.org/mpo\\_non\\_discrimination](http://www.bostonmpo.org/mpo_non_discrimination). To request this information in a different language or in an accessible format, please contact

**Title VI Specialist**, Boston Region MPO, 10 Park Plaza, Suite 2150, Boston, MA 02116  
[civilrights@ctps.org](mailto:civilrights@ctps.org)

**By Telephone:**

857.702.3700 (voice)

For people with hearing or speaking difficulties, connect through the state MassRelay service:

- **Relay Using TTY or Hearing Carry-over:** 800.439.2370
- **Relay Using Voice Carry-over:** 866.887.6619
- **Relay Using Text to Speech:** 866.645.9870

For more information, including numbers for Spanish speakers, visit <https://www.mass.gov/massrelay>.